



NMCAC March 28, 2024 Meeting Notes

1:00 PM to 3:00 PM (if needed)

via MS Teams:

Microsoft Teams meeting

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Meeting ID: 231 757 804 395

Passcode: B5t4MT

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1. Roll Call and Introductions

- a. Quorum Reached

2. Upcoming NMCAC Dates

- a. It will now be on April 25, 2024, Submission Deadline April 8, 2024 – this will be a **Teams** meeting.
- b. October 17, 2024, 1PM to 5PM, submission deadline of September 16
- c. November 21, 2024, 1PM to 5PM, submission deadline of October 28

3. Advanced Placement

- a. In our last meeting we approved confirmed equivalencies for AP African American Studies, AP Precalculus, AP Seminar, and AP Research. These have all been added to the [AP Equivalency Table](#) on the HED webpage. The format has also been updated to indicate the General Education Equivalencies for each AP test.
- b. Other AP issues
 - i. Many students in New Mexico take AP Spanish Literature, but we don't have that mapped to a course. One possibility is to consider is SPAN 2280, Introduction to Hispanic Literature. There are a couple of other possibilities, SPAN 2510, Introduction to Hispanic Literature, and SPAN 2520, Short Readings in Hispanic Literature: Immersion. The College Board staff are looking at Course Descriptions and Student Learning Outcomes. I'm hoping we can have a preliminary discussion and go for approval at our April meeting.
 - ii. **Action Step:** Would like to vote on AP Music mapping to MUSC 1210, Fundamentals of Music Theory for Non-Majors at April meeting.

4. HED Updates

- a. Computer Science is mapped and ready to be adopted. See the attached letter.
- b. Courses in the Trades are also nearly ready to be common numbered and added to the Common Course Matrix. The areas mapped include:



- i. Construction Technology
- ii. Electrical
- iii. HVAC
- iv. Plumbing
- v. Welding
- c. We finally have our contract signed and funded for our new Course Management System (CourseLeaf). We'll provide an update on that project and next steps.

5. We've received requests to allow cross-listing (or also-offered-as) for lower-level academic courses.

- a. This would be a change from the decision that was made back in either 2018 or 2019 when common course numbering was started. It would also create a problem in how to map equivalent courses.
- b. It is possible that CourseLeaf would provide a way to address this issue, but at this time we don't know how or if that would be possible.
- c. For now, I'd like a general discussion of this issue and get a sense of the committee as to whether or not you all would be in favor or opposed to this change.
- d. Discussion:**
 - i. Cross listings are helpful for smaller institutions.
 - ii. Suggestion to use the HED CNN as "source of truth." Hardwiring to these numbers.

6. General Education Issues

- a. GenEd Inconsistencies
 - i. Institutions are not consistently marking GenEd courses on student transcripts,
 - ii. Catalog lists of GenEd courses and the approved list are inconsistent.
- b. Mapping GenEd Courses into Meta majors.
 - i. These maps will provide first year students who are undecided with guidance on GenEd course selection based on analysis of common requirements in the meta majors.

7. Request for Topics at the Next Meeting

8. There were seven new Requests to add to the General Education Curriculum

- a. One has enough yes votes to be approved, the other six will need discussion and a vote.

App ID	yes/no/maybe status	Institution	prefix	Course number	Course suffix	course title	Content Area	Review Comments
1683	Revise and re-submit	NNMC	HIST	1150		Western Civilization I	V-Humanities	Yes:3 No:1 Maybe:3



App ID	yes/no/maybe status	Institution	prefix	Course number	Course suffix	course title	Content Area	Review Comments
	Yes- 1 No-0 R&R- 10							<p>Comments:</p> <ul style="list-style-type: none"> -Did not feel that the narrative adequately addressed each of the essential skills for competencies listed. -Critical Thinking: It is unclear how students will identify the individual components necessary to evaluate the essential skills. The narrative refers to SLO instead of specifics to what students will be doing. There is one statement "Develop and engage in historical inquiry, research and analysis through evaluation of sources, perspectives, and credibility." that could be expanded to possibly address the essential skill. The Information & Digital Literacy is they same as it is not clear exactly what a student will do to develop the essential skill. -While the course seems like it should clearly be designated as general education, the proposal does not clearly explain how students will be employing the requisite skills within



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								<p>the classroom and through assignments- -beyond the one referred to in narrative (and attached to the application). Again, while the course seems intrinsically geared toward the general education humanities skill set, the proposal's language describing this relationship is unclear.</p> <p>-Faculty may already add their own SLOs in addition to the state-mandated SLOs. Since this application appears to be restricted to the applicant's campus, I don't know why this needs to run through NMCAC.</p>
1684	<p>Revise and re-submit</p> <p>Yes- 1 No-0 R&R- 9</p>	NNMC	HIST	1160		Western Civilization II	V-Humanities	<p>Yes:3 No:1 Maybe:3</p> <p>Comments:</p> <ul style="list-style-type: none"> - Did not feel the narrative adequately addressed each of the essential skills for each competency. - Critical Thinking: It is unclear how students will identify the individual components necessary to evaluate the essential skills. The narrative refers to SLO instead of

**NEW MEXICO
HIGHER EDUCATION
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Fostering Student Success from Cradle to Career

*Michelle Lujan Grisham, Governor
Stephanie M. Rodriguez, Cabinet Secretary
Patricia Trujillo, Ph.D., Deputy Secretary*

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								<p>specifics to what students will be doing. There is one statement "Develop and engage in historical inquiry, research and analysis through evaluation of sources, perspectives, and credibility." that could be expanded to possibly address the essential skill. The Information & Digital Literacy is they same as it is not clear exactly what a student will do to develop the essential skill.</p> <ul style="list-style-type: none"> - Similar to Western Civ. I, this course's proposal doesn't quite explain in a clear way how students will employ the humanities skill set within the classroom and through assignments--beyond the single one referred to and attached. - Faculty may already add their own SLOs in addition to the state-mandated SLOs. Since this application is restricted to the applicant's campus, I don't know why NMCAC needs to review this application.



App ID	yes/no/maybe status	Institution	prefix	Course number	Course suffix	course title	Content Area	Review Comments
1697	Approved Yes- 11 No-0 R&R- 0	NMMI	FDMA	1110		Film History	V-Humanities	Yes:2 No:0 Maybe:1 Comments: - In the essential skill, Critical Thinking, they describe a process, but weakly explain how students will think and use critical thinking.
1709	Revise and re-submit Yes-5 No-0 R&R-6	NMMI	ARTS	2113		Art History I	VI-Creative & Fine Arts	Yes:1 No:0 Maybe:2 Comments: - The narratives lacked clarity at times. The explanation of student activities did not clearly align with the identified essential skills at times. The narrative focused at times on how the students would be assessed and not on how they would engage in learning the essential skills. See this quote: "Student's performance in this course will be assessed according to the following grading scale based on their completion of the course requirements."
1710	No	NMMI	ENGL	2315		Advanced Creative Writing	VI-Creative & Fine Arts	Yes:2 No:1



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	Yes- 1 No-11 R&R- 0							Maybe:0 Comments:
1714	Approved	CCC	BIOL	2610	C	Principles of Biology: Biodiversity, Ecology, and Evolution Lecture and Laboratory	III-Science	Yes:4 No:1 Maybe:1 Comments: - Assessment provided is a multiple choice test or quiz. Does not provide opportunity for critical thinking or quantitative reasoning. No rubric provided.
1719	Approved Yes-11 No-0 R&R- 0	CNM	HNRS	1120		Honors Legacy Seminar	V-Humanities	Yes:3 No:1 Maybe:2 Comments: No assessment or rubric provided. No assessment attached. Revise and Resubmit. No assessment included in request.