

NEW MEXICO HIGHER EDUCATION DEPARTMENT



MICHELLE LUJAN GRISHAM
GOVERNOR

KATE M. O'NEILL, ED.D.
CABINET SECRETARY

**Capital Projects Committee Meeting
December 11, 2019
Higher Education Center – Room 159
1950 Siringo Road
Santa Fe, New Mexico 87505
9:30 a.m. to TBD**

Minutes

1. Call Meeting to Order

Meeting called to order at 9:30 a.m. Committee members present are Chairman Gerald Burke, Gerald Hoehne, Tonantzin Roybal (for Wesley Billingsley), and Daren Zigich (for Harold Trujillo).

2. Approval of Agenda

Chairman Burke asked for comments on the agenda.

Member Hoehne requested that agenda item # 15 be moved up on the agenda to follow item # 5.

Chairman Burke made a motion to make the change.

Member Roybal seconded the motion.

Motion passed. (4-0)

3. Announcements:

Chairman Burke made the following announcements:

- a. **Next Capital Projects Meeting will be held on January 8, 2020**
- b. **The 2020 Calendar of Events has been posted to the NMHED website**

4. Approval of Minutes from November 13, 2019 Capital Outlay Committee Meeting

Chairman Burke asked for comments on the minutes. No comments were made by the committee.

Chairman Buke made a motion to approve the minutes.

Member Hoehne seconded the motion.

Motion passed. (4-0)

Projects to be reviewed

5. New Mexico Junior College - \$735,000 New Law Academy/Bus Barn Building

Presenters: Dan Hardin, Vice President for Finance, NMJC; Josh Morgan, Comptroller, NMJC

Mr. Dan Hardin presented the project remotely. He introduced himself and then presented the project as outlined in the project submittal. Mr. Hardin also noted that this facility will not be included on the I&G space file. He also informed the committee that NMJC enrollment credit hours for the Fall is up by about 7.5% and Spring registration head count is up by about 447 compared to

this same time last year.

Chairman Burke asked what the anticipated enrollment increase is attributed to.

Mr. Hardin noted that the institution has been focusing on part-time students and trying to accommodate more evening classes. They are also going to a 4 day instructional week to accommodate students more aggressively than in the past.

Chairman Burke asked if NMJC still had a facility that houses the Law Academy.

Mr. Hardin noted that the Bob Moran building houses classrooms and dorms for the Law Enforcement Academy. This new facility will only be used for training purposes.

Chairman Burke asked if the Law Academy is state or federal funded.

Mr. Hardin noted that the program is typically just like their other programs, with the majority of cadets sponsored by their local law enforcement academy.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary.

Member Hoehne seconded the motion.

Motion passed. (4-0)

6. New Mexico State University – \$3,150,000

Ag Science Center Improvements

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh introduced herself and Mr. Jon Webster. She then presented the project as outlined in the project submittal. She also noted that NMSU has an outside consultant that has determined the major areas of the AG Science Center Improvements and the ones presented are the priority.

Chairman Burke recommended that any future legislation providing funding to the Ag Science Centers be listed as “Ag Science and Farm and Ranch Centers”. He noted that there are 2 ranches, one in Las Cruces and one in Clayton which provide a large resource to the state. He also asked that NMSU provide the following:

- List of all AG Science Center locations, to include the ranches
- More documentation to support that a self-study has been or is being completed to establish a list of priorities and attach a map of each location
- Segregate the dollar amount that is going to be spent at each location
- Complete the description of work for the Clayton project
- Documentation from NMSU on whether the Artesia AG Science Center land is owned by NMSU. If not, provide information on who owns the property.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance, contingent upon receipt of the items requested by Chairman Burke.

Member Zigich asked what the future is for the Clovis AG Science Center facility since there seems to be, as noted in the study, issues with water.

Ms. Watenpaugh noted that NMSU has hired a group of third party engineers who are currently looking at all of the sites including Clovis. At this time NMSU has no plan to close or removing any of AG Science Centers.

Member Zigich seconded the motion.

Chairman Burke noted for the record he would abstain from the vote.

Motion passed. (3-0)

7. New Mexico State University – \$499,935

Music Building - Fire Protection Upgrades

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Zigich made a motion to approve the project for submittal to the NMHED Cabinet Secretary.

Member Roybal seconded the motion.

Chairman Burke noted for the record he would abstain from the vote.

Motion passed. (3-0)

8. New Mexico State University Alamogordo – \$825,000

Site Improvements and Lighting

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Seconded by Member Roybal.

Chairman Burke noted for the record he would abstain from the vote

Motion passed. (3-0)

9. New Mexico State University Alamogordo – \$1,171,550.35

Exterior Bldg. Renovations – Tays Center and Physical Plant Department

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Zigich made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance, contingent upon receipt of the page from the legislation highlighting the appropriation language.

Member Hoehne seconded the motion.

Chairman Burke noted for the record he would abstain from the vote.

Motion passed. (3-0)

10. New Mexico State University Carlsbad – \$600,000

Learning Assistance Center Renovation

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary.

Member Roybal seconded the motion.

Chairman Burke noted for the record he would abstain from the vote.

Motion passed. (3-0)

11. New Mexico State University Carlsbad – \$750,000

New Roof on Computer Building

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Zigich seconded the motion.

Chairman Burke noted for the record he would abstain from the vote.

Motion passed. (3-0)

12. New Mexico State University Carlsbad – \$1,000,000

Site Improvements Campus wide

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Hoehne expressed concern with the lack of planning and information provided by NMSU for this project. He noted that during the summer hearing NMSU Carlsbad expressed a dire need to address drainage issues on campus including the need for a campus-wide drainage system. The project information does not reflect a scope of work that would address a campus-wide drainage system nor does it include a current professional drainage study of the campus to support the work to be performed. Member Hoehne noted that this project did not provide the necessary information for his support.

Chairman Burke asked other committee members for their comments. All committee members agreed that more information was needed before the project could be acted on.

Chairman Burke notified NMSU that no action would be taken by the committee on this project. He also recommended that NMSU reevaluate the project and resubmit at a later date.

13. New Mexico State University Grants – \$1,500,000 Martinez Hall Renovations

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Hoehne expressed concern with the lack of planning and information provided by NMSU for this project. He noted that the project scope contained roof replacement, restroom renovations, and fire alarm system upgrade and no preliminary design drawings were provided. Member Hoehne noted that the appropriation calls out for code compliance improvements which require design documentation to validate scope of work before he will be able to support.

Chairman Burke asked other committee members for their comments. All committee members agreed that more information was needed before the project could be acted on.

Chairman Burke notified NMSU that no action would be taken by the committee on this project. He also recommended that NMSU reevaluate the project and resubmit at a later date.

14. New Mexico State University Grants – \$880,000 Fidel Hall Renovations

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh and Mr. Jon Webster presented the project as outlined in the project submittal.

Member Hoehne expressed concern with the lack of planning and information provided by NMSU for this project. He noted that the project scope was more defined than the previous two projects however there was not design documentation to validate the scope of work.

Member Zigich noted that the language of the appropriation is more specific so he is not as concerned with this project submittal as he was with the previous two.

Chairman Burke asked other committee members for their comments. Committee members agreed that the information provided and the language of the appropriation was sufficient to act on the project.

Member Zigich made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance, contingent upon clarification of the cost difference between Form 4 and Form 5.

Member Roybal seconded the motion.

Chairman Burke noted for the record he would abstain from the vote

Motion passed. (3-0)

**15. New Mexico State University Dona Ana – \$900,000
East Mesa Building Reroof**

Presenters: Heather Zack Watenpaugh, University Architect, NMSU; Robert Herrera, Assistant Director of PDE, NMSU; Jon Webster, Assistant Director of PDE, NMSU

Ms. Heather Watenpaugh introduced herself, Ms. Kelly Brooks, and Mr. Jon Webster. She then presented the project as outlined in the project submittal.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Roybal seconded the motion.

Chairman Burke noted for the record he would abstain from the vote.

Motion passed (3-0)

**16. San Juan College – Information Presentation Only
Student Housing Update**

Presenters: Dr. Toni Pendergrass, President, SJC; Edward M. DesPlas, Executive Vice President, SJC; Chris Harrelson, Senior Director of Physical Plant, SJC; Shelley R. Pickett, Director of Risk Management, SJC

Dr. Pendergrass, Edward DesPlas, Chris Harrelson, Erik Harrigan, Shelley Pickett all introduced themselves. Mr. DesPlas made the informational presentation to the committee.

17. Adjourn

Meeting adjourned at 11:55 a.m.