NEW MEXICO
CONSORTIUM OF ACADEMIC LIBRARIES

General Guidelines for Expenditures of Library GO Bond Funds

Content: (e.g. Books)	Equipment:	Electronic Resources:	Technology Projects:
- Books - Journals - Databases, indexes - Microforms - Media (e.g. streaming, DVD, CD, film) - Maps - Models and kits - Art Collection	- Scanners, printers - Microform readers/printers - Computers, laptops, tablets - Large screen televisions, projectors or displays - Specialized library furnishings (e.g. cabinets, workstations) - Self-check stations	- Depository accounts (e.g. OCLC, Amigos) - Interlibrary Loan Services (e.g. OCLC, ILLiad, Copyright Clearance Center) - Integrated library systems (e.g. WorldShare, Alma) - Electronic resource management systems (e.g. Serials Solutions, EBSCO)	- Electronic pathfinders (e.g. LibGuides) - Software for digital repository (e.g. ContentDM, ArchivesSpace) - Wireless Internet access - Authentication systems - Servers (e.g. EZproxy, Open Athens)

Note: Typically, Library GO Bond funds cannot be used to purchase general library supplies such as tattle tape, paper, and toner cartridges.

The above list serves only as a general guide for acceptable library acquisitions in spending general obligation (GO) library bond funds. However, please note that the primary intent of the GO bond funds is to supplement existing library acquisitions budgets and not to replace them. Our major focus should be for expending funds to improve patron service. All items purchased through this bond must be housed within the library and be available for general patron use. All expenditures must be initiated and approved by the Library Dean or Director.

Modified March 10, 2022

NEW MEXICO
CONSORTIUM OF ACADEMIC LIBRARIES

General Guidelines for Expenditures of Library GO Bond Funds

The categories in the General Guidelines above reflect language in the GO Bond that is as follows:
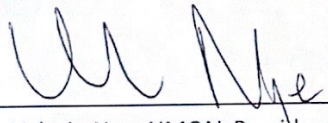
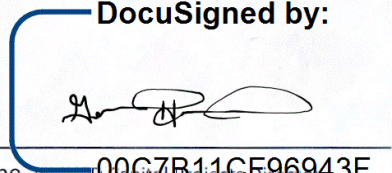**Content (e.g. Books)**—*Self explanatory*

Equipment—defined as mechanical, technological or recreational items necessary in the use of the building for its intended purpose
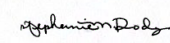
Electronic Resources—defined as any information source that a library provides access to in an electronic format

Collaborative Library Resources - This is the collaborative project Information

Technology Projects—defined as hardware, software when the software is needed for the intended use of the facility and is a one-time expense, wiring, cooling (where necessary) and related costs, but does not include remodeling, space dividers, or other furniture; does not include consumables such as toner, batteries, CD-ROMs, etc., unless included as part of the package or otherwise allowed.

Submitted by: _____
Valerie Nye, NMCAL President

DocuSigned by:

Accepted by: _____
Gerald Hoehne, NMHED Capital Projects Director
00C7B11CF96943F...

DocuSigned by:

Approved by: _____
Stephanie M. Rodriguez, NMHED Cabinet Secretary
6E1AAA075817409

Modified March 10, 2022