



WICHE LOAN-FOR-SERVICE APPLICATION 2023-2024

The WICHE Loan-For-Service Program, also known as the Professional Student Exchange Program (PSEP) provides assistance to students to enroll in selected out of state professional programs, not offered in the State of New Mexico.

This is a service-based program, which requires a maximum of a three (3) year commitment to work full-time in the state of New Mexico. For educational programs less than three (3) years, there will be one year of service required for each year of funding.

General Eligibility Requirements:

- U.S. citizen or eligible non-citizen
- A resident who graduated from an accredited New Mexico High School or resided in New Mexico for three consecutive years prior to application to the program. (proof required)
- Attend an eligible public or private school listed at www.wiche.edu/sep/PSEP/ or attend Baylor School of Dentistry in Dallas, Texas or Texas Tech in El Paso, Texas.
- Declares the intent to practice in an eligible profession in the state of New Mexico.

New Mexico Eligible Professions:

- Dentistry
- Veterinary Medicine
- Optometry

Application Process: A complete application packet includes the following documentation:

- Application (all fields complete)
- High School Diploma **required**. If applicant did not graduate from an accredited New Mexico High School, it is **required** that state & federal income tax returns for the last three (3) years are provided.
- State and Federal Income Tax returns for the last 3 years (individual or parents/guardian if claimed as dependent; complete **ONLY** if applicant did not graduate from an accredited New Mexico High School)
- New Mexico Driver's License copy (proof of residency, a New Mexico license is **required**)
- Unofficial academic transcripts (required)
- Residency Verification Form (Section D)
- Consent and Waiver Form (Section E)
- Statement of Intent (**Vet Med applicants only**, Section F)
- Notification for WICHE PSEP Applicants to read, sign and date (Section G)
- College Acceptance Form and Letters of Acceptance ***Do Not Include in Application Packet*** (upon receipt, or by April 1, 2023)

The application packet must be complete with all supporting documents included in **one email**. Incomplete application packets received will not be considered. Mailed, Faxed, or Walk-In application packets will **NOT** be accepted. Once your application is received, no additional documents may be added to the packet.

Instructions on how to submit the application packet:

1. Complete fillable application.
2. Save application and all attachments in PDF format.
3. Upload application and all attachments to an email.
4. In the subject line of your email, please type your first name, last name, WICHE 23/24
5. Email the complete application and all attachments in one email to fin.aid@state.nm.us

The complete application packet must be **received** via email by **5:00PM on October 14, 2022**. Late applications will not be accepted.

Selection Process: New students entering professional programs who meet the eligibility requirements will be certified by the New Mexico Higher Education Department. Certified applicants are then ranked by the Western Interstate Commission on Higher Education (WICHE). WICHE asks cooperating schools to rank all accepted students from a given state. The information is then compiled and funding is offered to the most qualified among the accepted students.

The total number of positions funded is determined by legislative appropriations secured for the program.

New students are given the highest priority for funding. Continuing students are considered after all new students with acceptances have been awarded.

Award Amounts: The WICHE Commission determines the annual support fees for each educational program. Each student is required to sign a contract agreeing to repay the support fees if they do not return to New Mexico to provide service upon graduation. It is important to note that the support fee is paid directly to your institution. If you enroll in a public institution, and then if the WICHE support fee does not cover the differential between resident and nonresident tuition, you may be charged nonresident tuition minus the support fee. If you enroll in a private institution, as before, you will pay the balance of full private tuition minus the support fee.

Electronic Signature:

By signing all statements and signature sections below electronically, you agree your electronic signature (typed name) is the legal equivalent of your manual/handwritten signature on this application. You further agree that your signature on this document (hereafter referred to as your "E-Signature") is as valid as if you signed the document in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature, and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature or any resulting agreement between you and the New Mexico Higher Education, Financial Aid Office.

For further information, please contact the New Mexico Higher Education Department, Financial Aid Division at 1-800-279-9777.

SECTION A – WICHE Applicant Information (Please Print)

Last 4 digits of Social Security #: _____ Date of Birth: _____

Last Name: _____ First Name: _____ MI: _____

Previous name under which records may be kept: _____

Permanent Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Primary E-mail Address: _____

**All communication will be sent via email*

Secondary E-mail Address:

Gender: Female Male

Ethnicity (check one): Caucasian Hispanic /Latin African American
 Native American Asian Other
 Decline to Answer

Have you applied for the WICHE Loan for Service assistance in the past? Yes No

If yes, what year(s) did you apply? _____

List two individuals with separate contact information who may be reached for your most current contact information if needed.

1. _____
Name Relationship

Street City State Contact number

2. _____
Name Relationship

Street City State Contact number

SECTION B – Educational Information

What professional educational program are you pursuing? (Check One)

Dentistry _____

Veterinary Medicine _____

Optometry _____

List in order of choice, the institutions in which you will be applying.

Order of Choice	Institution Name	City & State
1 st		
2 nd		
3 rd		
4 th		
5 th		
6 th		

Dentistry Applicants Only: Please check the box below if you are applying to the following institutions:

- Baylor School of Dentistry, Dallas, TX
- Texas Tech University, Woody L. Hunt School of Dental Medicine El Paso, TX

Please submit your letters of acceptance from each institution upon receipt. You are **required** to submit the *College Acceptance Form* along with a copy of the acceptance letter from the institution of your final choice by **April 1, 2023**. The College Acceptance Form may be found on the last page of the application packet.

SECTION C – Certification

I understand that an application packet will not be considered complete unless the following documents are submitted:

- 1. **Application:** Complete and sign the 2023-2024 WICHE Loan-For-Service Program Application.
- 2. **Unofficial Academic Transcripts:** Submit all of your college academic transcripts along with your application. (required)
- 3. **Proof of New Mexico Residency:** Complete the Residency Verification Form (Section D) and submit with your application. Attach the following documents:
 - A. **High School Diploma** (if applicant did not graduate from an accredited New Mexico High School, it is required that state & federal income tax returns for the last three (3) years are provided)
 - B. **New Mexico Driver’s License copy** (proof of residency, a New Mexico license is required)
 - C. **The last three (3) years of both your Federal and State Income Tax Returns. If your parents or legal guardian claimed you as a dependent, please attach your parents or guardians state & federal income tax returns. If you did not work and you were not claimed by anyone else, please attach an explanation letter.**(complete ONLY if applicant did not graduate from an accredited New Mexico High School)
- 4. **Consent and Waiver Form:** (Section E) Submit the signed consent and waiver form along with your application.
- 5. **Statement of Intent:** (Section F) Veterinary Medicine applicants must also sign this form and submit with your application.
- 6. **Notification to WICHE PSEP Applicants:** (Section G) Must be signed and submitted with your application.
- 7. **Letters of Acceptance:** Submit your letters of acceptance from each school upon receipt. You are required to notify our office of your final choice by **April 1, 2023** by submitting the College Acceptance Form via email.

I understand that the application and all supporting documentation must be received via email by the NMHED, Financial Aid Office by 5:00PM on October 15, 2021.

I understand that acceptance into a professional education program does not guarantee acceptance into the WICHE Loan-For-Service Program.

I understand that all awards are subject to the availability of funds.

All the information on this application is true and complete to the best of my knowledge. If asked by the New Mexico Higher Education Department, I will provide proof of the information I have reported on this application.

Signature of Applicant **Date**

Statement of Intent to Provide Service in New Mexico

I affirm intent to practice in the state of New Mexico upon completion of my education and/or internship/residency. I understand that if selected to receive funding, I must fulfill the service requirements of this loan or repay the loan with interest and penalties as defined in the WICHE Loan-For-Service Agreement and in the New Mexico Administrative Code 5.7.21.

Signature of Applicant **Date**

SECTION D – Residency Verification Form

Attach copies of your New Mexico High School diploma, New Mexico Driver’s License, and/or state and federal income tax returns for the last 3 years.

Last Name: _____ First Name: _____ MI: _____

Name of High School you graduated from: _____

City & State where high school is located: _____ Graduation Date: _____

If you graduated from an accredited New Mexico High School, complete this section.

List the date your residency began in New Mexico _____

List employment information for the previous year:

Employer	City/State	Dates of Employment

Are you registered to vote in New Mexico? _____ Voter registration number _____

Do you own a motor vehicle? _____ If yes, license number _____ State _____

Driver’s License or ID # _____ State _____

If you did NOT graduate from an accredited New Mexico High School, complete this section. It is required that you provide copies of your state and federal tax returns for the last three (3) years.

List the date your residency began in New Mexico _____

List employment information for the previous year:

Employer	City/State	Dates of Employment

Are you registered to vote in New Mexico? _____ Voter registration number _____

Do you own a motor vehicle? _____ If yes, license number _____ State _____

Driver’s License or ID # _____ State _____

SECTION E – Consent and Waiver Form Page 1

PURPOSE FOR REQUESTING STUDENT SIGNATURE ON CONSENT AND WAIVER FORM: Public Law 93-380, the Federal Family Educational Rights and Privacy Act of 1974, requires all who hold custody of student records to insure protection of personally identifiable information. Administration of WICHE Loan-for-Service Program requires the exchange of educational information about student applicants in order to provide for consideration of enrollment and transfer of funds by the state in the case of admission by the school. In order to facilitate exchange of necessary documents, the student applicant is asked to sign a “Consent and Waiver” statement.

Student willingness to sign a consent statement is not a requirement of participation in the program.

DESCRIPTION OF USE OF PERSONAL RECORDS: The program collects and uses information concerning student eligibility of the program; admission; enrollment; academic progress; graduation and/or termination from the professional program; and payment of fees by the state through WICHE to the receiving school.

This information is exchanged between and among the certifying office of the student’s home state; the Western Interstate Commission for Higher Education; and the professional school(s) to which the student makes application and is admitted. The WICHE Commissioners of the sponsoring state may also review applications to consider eligibility of student(s).

Periodic accounting for the WICHE Loan-for-Service Program in the state and in the region may result in publication of reports which may contain the student’s name, home address, year of enrollment, enrolling institution, and money spent by the state to support the student’s effort to reach and educational objective.

NOTIFICATION CONCERNING STUDENT ACCESS TO PERSONAL RECORDS: Any student participant or applicant for participant or applicant for participation in the WICHE Loan-for-Service Program has access to his/her personal records maintained as a part of the exchange activity. He/she may inspect and/or receive copies at a cost not to exceed the actual cost of reproduction.

Consent and Waiver Statement

Please check each box after you have read and agree to the following statements:

- I understand that it is necessary to process student records in order to administer the WICHE Loan-for-Service Program which provides access to educational opportunities for residents of the western states.
- I understand that the record-keeping process requires preparation, transmission, receipt, filing, and reporting of information appropriate to the effectiveness and continuity of the program.
- I hereby consent to the transfer of personally identifiable educational records between and among the participants in the WICHE Loan-for-Service Program of the Western Interstate Commission for Higher Education to include the following:
- Information concerning student eligibility, acceptance, and educational attainment
 - Information concerning fees paid by the sending state through WICHE to the receiving school
 - Lists of applicants certified as eligible for support
 - Admissions reports, withdrawal reports, and annual reports for WICHE Exchange Students
 - Support Agreement forms and invoices
 - Special letters of inquiry and response as required to address questions and concerns identified by program participants

Consent and Waiver Form Page 2

- I understand that the information referred to herein will be available only to the program staff members, designated institutional officials, and sending state officials as required to carry out their official duties.
- I further consent to the transfer of all or a portion of the above educational records to admissions officers and certifying officers as required to accommodate the needs of the WICHE Loan-for-Service Program provided that the officers receiving the information will not permit any other party to have access to such information without the express written consent of the undersigned.
- I hereby waive my right to receive specific notification of the transfer of such records. I understand that personally identifiable educational records will be used only to the extent necessary to administer the WICHE Loan-for-Service Program including reasonable research studies necessary to evaluate and improve the program. Any general research report of information that might prove harmful or embarrassing will be included only when anonymity is preserved. Use of the information will be permitted only when the request of information is wholly consistent with my best interests and the purposes of the program.
- I understand that a log will be maintained to identify access to my records which is permitted pursuant to law, and thus information will be available to me upon appropriate request. A locked file will be maintained for the regular storage and protection of personal educational records.

Signature of Applicant

Date

Name of Applicant (please print)

Permanent Address

City, State, Zip

Contact Phone Number

Email Address

- I understand by signing all statements and signature sections below electronically, my electronic signature is the legal equivalent of my manual/handwritten signature on this application. You further agree that your signature on this document (hereafter referred to as your "E-Signature") is as valid as if you signed the document in writing. You also agree that no certification authority or other third party verification is necessary to validate your E-Signature, and that the lack of such certification or third party verification will not in any way affect the enforceability of your E-Signature or any resulting agreement between you and the New Mexico Higher Education, Financial Aid Office.

Signature of Applicant

Date

SECTION F – Statement of Intent – VETMED ONLY

STATEMENT OF INTENT

(To be completed by **Veterinary Medicine** applicants ONLY)

Certification for eligibility of WICHE support at all cooperating veterinary medical programs is based on the understanding that you are committed to remain in the degree program from the time of your first enrollment until completion of the course of study. Therefore, we have been requested to secure the following signed statement from each **New Mexico** certified veterinary medicine applicant:

As a certified WICHE applicant, I am aware that if the State of New Mexico undertakes payment of support fees to defray the cost of my veterinary medical education, I am, if admitted under the WICHE program, committed to pursue my studies in veterinary medicine as a supported WICHE exchange student without voluntary interruption until I have qualified for my degree.

STATEMENT OF UNDERSTANDING

I, _____, understand that offers for support will be made to certified WICHE applicants based on the availability of funding from each state. Offers will be made according to a collective ranking of students by the veterinary medicine schools participating in WICHE. Applicants are strongly encouraged to apply to all cooperating institutions to be considered for admission to any of them. If I choose to apply to fewer than all programs, I risk receiving less than full consideration for available funding.

Signature of Applicant **Date**

Name of Applicant (please print)

Permanent Address

City, State, Zip

Contact Phone Number Email Address

SECTION G – Notification to WICHE PSEP Applicants (next two pages))

Notification to WICHE PSEP Applicants Enrolling Fall 2013 or later

August 2013

Dear WICHE PSEP Applicant or Enrolling Student:

WICHE’s Professional Student Exchange Program (PSEP) support fees have not been meeting the resident/nonresident tuition differentials of some of our key cooperating programs in public institutions for several years now. The problem is worsening with reduced state budgets in several states and the significant tuition increases that many institutions have implemented over the last few years.

Effective AY2013, programs at participating public institutions that are left with an unmet resident/nonresident tuition differential have a new option. Prior to this change in policy, all public programs were required to charge a PSEP student resident tuition, even if the support fee did not adequately cover the resident/nonresident tuition differential.

From AY2013 forward, public institutions whose differentials are not met are allowed to credit the support fee against full nonresident tuition and have the new enrolling student pay the balance. Alternatively, institutions currently benefiting from an incentive (in cases where the support fee and resident tuition exceeds a program’s nonresident tuition) to enroll a WICHE student are still allowed to keep their incentive. This new policy was created to help programs that have been losing tuition revenues for WICHE students’ sake. WICHE also wants to encourage programs where we are meeting differentials to continue preferentially admitting PSEP students over other nonresidents. We deeply regret that some new students will be adversely affected financially, but the alternative would be that participating programs would no longer preferentially admit WICHE students. If applicants from WICHE states don’t receive admissions offers from programs in the West, student access to affordable professional education programs would be severely reduced.

If you are enrolled at a public institution participating in PSEP in fall 2013 or later, your tuition charges could be affected. Please read the following three scenarios of how this new policy might affect the amount of tuition you owe to your enrolling program.

Scenario 1: Recouping Unmet Differential

Joe Smith is a dentistry student at Best Western University (BWU), enrolled through PSEP. Consider the following:

BWU nonresident tuition	\$63,000
<u>BWU resident tuition</u>	<u>\$33,000</u>
Resident/nonresident differential	\$30,000
<u>WICHE’s support fee for dentistry</u>	<u>\$28,000</u>
Uncovered difference	\$2,000

Currently, BWU must charge Joe the resident tuition of \$33,000 and absorb the unmet differential of the remaining \$2,000. From AY 2013 forward, BWU will be able to bill Joe for resident tuition (\$33,000) and the unmet differential (\$2,000) for a total of \$35,000. More simply put, the program can charge Joe nonresident tuition minus the support fee, and Joe will pay the balance:

BWU nonresident tuition	\$63,000
<u>WICHE’s support fee for dentistry</u>	<u>-\$28,000</u>
WICHE Student balance for tuition	\$35,000

IMPORTANT NOTE: Students enrolled through WICHE’s PSEP by AY2012 or prior will be grandfathered through graduation paying RESIDENT tuition, even if the support fee does not meet the tuition differential from AY2013 forward.

Please note that the program is not obligated to charge the full differential to the student, but it does have that option. WICHE deeply regrets that some students will end up paying more. However, the alternative is to raise the support fees to keep up with the increasing and widening differentials, and our participating states, unfortunately, cannot afford this. If support fees are required to keep pace with the growing differentials, the consequence would be that fewer students would receive WICHE PSEP support.

Scenario 2: Maintaining Program Incentive (No Change)

Jane Doe is an allopathic medical student at Most Studious University (MSU) enrolled through PSEP. Consider the following:

MSU nonresident tuition	\$60,000
<u>MSU resident/WICHE student tuition</u>	<u>\$30,000</u>
Resident/nonresident differential	\$30,000
<u>WICHE support fee for medicine</u>	<u>\$31,000</u>
Incentive for enrolling WICHE student	\$1,000

WICHE support fees are currently covering the \$30,000 resident/nonresident differential. MSU may continue to charge the student resident tuition and keep the \$1,000 as an incentive for preferential enrollment of PSEP students.

Scenario 3: Private and Self-funded Programs with One Tuition Rate (No Change)

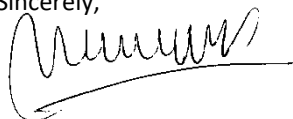
Ronald McDonough is PSEP student enrolled in the physical therapy program at the University of Superior Healthcare Sciences (USHS), which is a private institution. Consider the following:

USHS private tuition	\$50,000
<u>WICHE support fee for PT</u>	<u>\$15,000</u>
WICHE student’s balance	\$35,000

In this case USHS will charge Ronald the balance of their private tuition minus the support fee. There is no change in policy for private or self-funded programs (where there is only one tuition level); WICHE support fees should continue to be applied as before.

We appreciate your understanding and cooperation with this new method of applying support fees for public programs. Please contact your state certifying officer or me with any questions. Contact information for your state office is available at www.wiche.edu/psep/cert-off or you can contact WICHE staff at 303.541.0214.

Sincerely,



Margo Colalancia
Director, WICHE Student Exchange Program

By signing below, I acknowledge I have read the notification to WICHE PSEP applicants- Section G

Signature: _____ **Date:** _____

COLLEGE ACCEPTANCE FORM - Due April 1, 2023

(PLEASE DO NOT INCLUDE THIS FORM WITH YOUR APPLICATION PACKET)

This form along with copies of all offer letters must be submitted to the NMHED, Financial Aid Division by **April 1, 2023**. Once legislative appropriations are secured, the New Mexico Higher Education Department will award offers. Typically students are notified as early as May 1st. Veterinary medicine applicants may receive notice of support prior to May 1st dependent upon available funding.

Last 4 digits of Social Security #: _____ Date of Birth: _____

Last Name: _____ First Name: _____ MI: _____

Permanent Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

*Primary Email Address: _____

Secondary Email Address: _____

I have reviewed all my offers to attend a higher education institution to pursue my professional education and have made the final decision to attend the following institution:

Name of Institution I Will Attend

City

State

Signature of Applicant

Date

Please email the College Acceptance Form and copies of all offer letters directly to:

Mia Candelaria
WICHE Certifying Officer for New Mexico
miap.candelaria@state.nm.us
1-800-279-9777