

NEW MEXICO HIGHER EDUCATION DEPARTMENT



MICHELLE LUJAN GRISHAM
GOVERNOR

KATE M. O'NEILL, ED.D.
CABINET SECRETARY

**Capital Projects Committee Meeting
April 10, 2019
Higher Education Center – Room 159
1950 Siringo Road
Santa Fe, New Mexico 87505
9:30 a.m. to TBD**

Meeting Minutes

1. Call Meeting to Order

Meeting called to order by Dr. Gerald Burke at 9:32 a.m. Committee members present are Chairman Gerald Burke, Gerald Hoehne, Wesley Billingsley, Harold Trujillo, and Jonas Armstrong. Quorum present.

2. Approval of Agenda

Chairman Burke asked for comments on the agenda. No comments were made by the committee.

Chairman Burke made a motion to approve the agenda.

Member Hoehne seconded the motion.

Motion passed. (5-0)

3. Announcements:

- a. Next Capital Projects Meeting will be held on May 8, 2019

4. Approval of Minutes from January 9, 2019 Capital Outlay Committee Meeting

Chairman Burke asked for comments on the minutes. No comments were made by the committee.

Member Hoehne made a motion to approve the agenda.

Member Trujillo seconded the motion.

Motion passed. (5-0)

Projects to be reviewed

5. Santa Fe Community College – \$6,877,768

Automotive Technology & Training Center Facility (TATC)

Presenters: Dr. Cecilia Cervantes, Interim President; Nick Telles, Vice President of Finance; Henry Mignardot, Executive Director, Plant Operations & Maintenance; Karin Pitman, Director/Project Manager, Plant Operations & Maintenance; Sergio Meza, Associate Architect, Greer Stafford SJCF

Dr. Cecilia Cervantes introduced herself, Mr. Nick Telles, Mr. Henry Mignardot, Ms. Karen Pitman, and Mr. Chris Van Dyke. Dr. Cervantes explained how Santa Fe Community College started the automotive program when the Northern New Mexico College program closed. She also noted that the automotive industry requested that SFCC open up automotive programs which were initially taught at Santa Fe

High School for one year. SFCC then was able to find a small garage on Bisby Court in Santa Fe which is where they are currently teaching the auto programs. There are no classrooms at that facility which makes it difficult to provide classroom instruction within the same facility.

Chairman Burke asked where those graduates from the program have gone to work.

Dr. Cervantes noted that she did not have the information however she feels they are being hired here within the area since this is where the demand is.

Dr Burke stated that he has concerns with automotive programs in general that it will be almost impossible to keep up with the changes.

Dr. Cervantes noted that they will be offering programs for hybrid and electric vehicles. Dr. Cervantes also noted that Subaru is part of their advisory committee. They also went around the state to look at other automotive programs.

Mr. Mignardot provided information on the project for the committee. Mr. Mignardot mentioned that the name of the facility has been changed to the Automotive Technology Center (ATC) so it does not get confused with their Trades and Technology Center. He also emphasized that SFCC visited several automotive facilities across the state, including San Juan College, Central New Mexico Community College, automotive facilities in Phoenix, Denver, and the AIM's Community College Automotive and Technology Center. He then presented information from the project submittal.

Member Hoehne asked SFCC to speak to the equipment that has been purchased using previous bond issues for the Automotive Facility.

Mr. Mignardot noted that SFCC had received all of the equipment from the NNMC automotive program as a donation. He also noted that state funds have been used over the past four years to purchase equipment in preparation for this new facility. These funds have helped kick off the program.

Member Hoehne asked if this equipment will be moved over to the new facility.

Mr. Mignardot noted that all the equipment has been inventoried and provided to the Architect so that it can be incorporated into the new facility.

Member Hoehne asked SFCC to provide information on where the vehicles come from that the students use in the program.

Mr. Mignardot noted that SFCC currently has a Ford Hybrid that is being used which was provided by Ford Motor Company. He stated that the ultimate goal is to have up to 40 vehicles that will be part of the automotive program and provide a complement to the existing SFCC fleet. He also informed the committee that the vehicle engines will be kept separate from the vehicles and pushed into the bays as needed.

Member Hoehne asked where SFCC plan on getting the vehicles and what will be done with them once they are no longer of use for the program.

Mr. Mignardot noted that SFCC is working with local dealerships who would be willing to provide the vehicles for the program. Once the vehicles are no longer able to be used by the program SFCC

intends to incorporate the vehicles into the existing SFCC fleet.

Member Hoehne asked if this facility will retain current students and faculty.

Dr. Cervantes noted that with the smaller rented facility the enrollments are strong. With the larger facility there will be a higher level of recruitment. In regards to retention, the certificate programs allow students to get certificates which are nested in a 2-year degree program and students can come back and pursue the full 2-year degree. The new facility will allow for recruitment of ASE certified instructors which will be a benefit to the students.

Member Trujillo asked if there will there be a certification for electric cars.

Mr. Mignardot noted that the current ATEC 165L training course at SFCC offers certification for electric and hybrid vehicles.

Member Trujillo asked if the labs being constructed are metal buildings.

Mr. Mignardot noted that the structure will be metal however some of the aesthetic from the existing campus will be incorporated into the building.

Member Armstrong asked why the project was not included in the Five-Year Capital Outlay Plan.

Mr. Mignardot stated that they have the project in the facility master plan but it was not part of the Capital plan submitted to HED.

Member Armstrong asked how much of the equipment has been stored. He also asked for the cost of the stored equipment.

Mr. Mignardot mentioned that the lifts are the only pieces of equipment that are not being used and they are less than \$100K.

Member Armstrong asked what the cost is to certify the facility as LEED.

Mr. Van Dyke noted that the cost is roughly \$200K.

Member Armstrong asked what the benefit is in getting the LEED certification.

Mr. Mignardot noted that SFCC is a sustainable campus and all facilities are being built to that standard. Mr. Van Dyke also noted that this is the best way to make sure the project is meeting the efficiency standards in the LEED design.

Mr. Armstrong asked if the facility will be open to the public to service vehicles.

Mr. Mignardot stated that SFCC will not open the facility to the public.

Mr. Armstong asked how big the program can grow before the market is over-saturated.

Mr. Mignardot noted that SFCC is planning on introducing a diesel program in the future which will offer more diversity in the program.

Member Trujillo asked why there was not a Target Finder submitted with the project.

Mr. Mignardot noted that the target finder is currently being worked on however it is not yet complete.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary contingent upon the submittal of a completed Target Finder.

Member Trujillo seconded the motion.

Motion passed. (5-0)

6. Clovis Community College – \$1,658,944.89

Roof and Parking Lot replacement and Repairs Campus Wide

Presenters: Norman Kia, Vice President, Information Technologies and Operations; Mindy Watson, Executive Director of Sponsored Projects

Mr. Norman Kia introduced Ms. Mindy Watson and then presented the project as outlined in the submittal.

Member Hoehne asked for the status of the insurance repairs to the roofs at the college.

Mr. Kia noted that all insurance repairs are complete no major leaks have occurred since the replacement of the roof. He also notified the committee that the Energy Performance Lighting project is complete as well. In December of 2017 the utility bill for the East Campus of the college was about \$4700 per month. In December of 2018, after EPC was completed, the monthly bill for the East Campus was \$700.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary contingent upon the sale of the General Obligation Bonds.

Member Trujillo seconded the motion.

Motion passed. (5-0)

7. University of New Mexico – \$1,200,000

KNME-TV Sandia Crest Transmission Tower Replacement

Presenters: Craig White, Interim Senior Vice President of Finance and Administration; Chris Vallejos, Associate Vice President of Institutional Support Services; Lisa Marbury, Executive Director, Institutional Support Services

Dr. Craig White introduced Mr. Chris Vallejos and Ms. Lisa Marbury. Ms. Marbury presented the project as outlined in the project submittal. She also noted that there needs to be a change made to Form 4 under the Site Demolition cost. This change will increase the project cost by \$34,780.

Chairman Burke made a motion to approve the project in the amount of \$1,234,780, for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance, contingent upon resubmittal of Form 4 and Form 5.

Member Trujillo seconded the motion.

Motion passed. (5-0)

**8. University of New Mexico Health Science Center/Hospital – \$1,890,000
Ambulatory Care Clinic (ACC) – Roof Replacement**

Presenters: Michael Kearney, Director, Planning and Construction, UNM Hospitals

Mr. Enrico Valpado, Executive Director for UNMH and Mr. Michael Kearney introduced themselves and presented the project as outlined in the project submittal.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Hoehne seconded the motion.

Motion passed. (5-0)

**9. University of New Mexico Health Science Center/Hospital – \$1,813,000
Renovation and Expansion – Psychiatric Emergency Services Facility**

Presenters: Michael Kearney, Director, Planning and Construction, UNM Hospitals

Mr. Michael Kearney presented the project as outlined in the project submittal.

Member Trujillo asked if there will be any LED lighting retrofits within the project.

Mr. Kearney noted that they will be doing LED lighting on this project.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Armstrong seconded the motion.

Motion passed. (5-0)

**10. University of New Mexico Health Science Center/Hospital – \$1,850,000
University Psychiatric Center – Renovation of Adult Inpatient Care Unit**

Presenters: Michael Kearney, Director, Planning and Construction, UNM Hospitals

Mr. Michael Kearney presented the project as outlined in the project submittal.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Trujillo seconded the motion.

Motion passed. (5-0)

**11. University of New Mexico Health Science Center/Hospital – \$555,022
University Hospital Endoscopy Expansion**

Presenters: Michael Kearney, Director, Planning and Construction, UNM Hospitals

Mr. Michael Kearney presented the project as outlined in the project submittal.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Billingsley seconded the motion.

Motion passed. (5-0)

**12. University of New Mexico Health Science Center/Hospital – \$950,000
Hospital Pneumatic Tube System Controls**

Presenters: Michael Kearney, Director, Planning and Construction, UNM Hospitals

Mr. Michael Kearney presented the project as outlined in the project submittal.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance.

Member Billingsley seconded the motion.

Motion passed. (5-0)

**13. University of New Mexico Health Science Center/Hospital – \$1,725,000
Acquisition of 1600 University Blvd. NE**

Presenters: Thomas M. Neale, Director of Real Estate; Chris Vallejos, Associate Vice President of Institutional Support Services

Dr. Craig White introduced Mr. Chris Vallejos and Ms. Lisa Marbury and noted that Mr. Thomas Neale was unable to make it to the hearing to present the project so he would stand for any questions the committee may have.

Chairman Burke noted that Form 6 needs to be signed off on by the President of the institution.

Mr. Vallejos noted that in the past the previous Vice President of Finance and Administration signed off on the project submittals for UNM.

Chairman Burke informed the committee that this was true however the Board of Regents submitted a formal letter granting signature authority for Mr. David Harris.

Mr. Vallejos stated that he would make sure to take this information back to UNM.

Member Hoehne made a motion to approve the project for submittal to the NMHED Cabinet Secretary and then to the State Board of Finance contingent upon the resubmittal of Form 6 signed by the University President.

Motion seconded by Chairman Burke.

Motion passed. (5-0)

**14. Dine College – \$379,970.34
North Shiprock Campus Roadway Improvement**

Presenters: Delbert Paquin, Facilities Director

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Mr. Delbert Paquin presented the project as outlined in the project submittal. He also noted that the college is hoping to get approval from the committee to use the remaining funds to add lighting to the parking lot.

Member Hoehne asked if the lighting was part of this project submittal.

Mr. Paquin stated that it was not part of this submittal.

Member Hoehne noted that the language of the appropriation only allows for the plan, design, renovate and construction of roads and sidewalks, including site improvements for code compliance. Because this project is for a parking lot the college will need to provide information to satisfy that the parking lot is needed to address code compliance.

The committee discussed options for the approval of this project, including not taking action until the college submits the required documentation to support the scope of work as addressing code compliance.

Member Hoehne asked for the condition of the current parking lot.

Mr. Paquin stated that the parking lot has large potholes and eroded asphalt and there are no defined parking spaces.

Member Hoehne asked for a completed Certificate of Adequate parking.

Chairman Burke made a motion to approve the project for submittal to the NMHED Cabinet Secretary contingent upon the receipt of documentation from Dine College that the parking lots will address code compliance issues as well as a completed Certificate of Adequate Parking.

Motion seconded by Member Trujillo.

Motion passed. (5-0)

15. Adjourn

Chairman Burke adjourned the meeting at 11:57 a.m.