



Data Advisory Group Agenda

10 – 11:30 a.m.

August 2nd, 2021

[Click here to join the meeting](#)

1. Welcome
2. Go over Transfer Tables
 - a. they were already shared, but this is an opportunity for the DAG to ask questions and make suggestions for future iterations of the table
 - b. more detailed tables, by institution, will be prepared for the Department's Transfer Report
3. Review Format for Updating our Degree Program Inventory
 - a. we have incorporated comments from everyone, this is just a final chance to look the form over before it is sent out
 - b. it would also help to have guidance on who should get this request
4. We continue to get requests for data on non-credit programs, especially those receiving WIOA funds
 - a. we talked about this briefly last month, but the request still comes up is there any feasible way of collecting this data?
 - b. DWS wants to be able to evaluate the program effectiveness by tracking students into the UI file before and after the training is delivered
5. Review memo requesting institutional plans regarding their enrollment over the next five years. This is in response to the language in HB2. No institution has hit the 50% decline threshold, but we felt it would be responsive to collect data about enrollment planning from each institution. This is also the focus of the next LFC Education Committee meeting in August. The questions we're asking are:
 - a. Provide a plan for how your Institution will be addressing your declining enrollment numbers. Specifically, please include the following information:
 - i. Recruitment of NM high school graduates
 - ii. Supporting transfer students, especially from other NM HEIs
 - iii. If out-of-state or international students comprise a significant portion of your overall enrollment, describe your planned efforts in recruiting of these populations



- b. Describe the steps your Institution is doing with recruitment to help improve student enrollment;
- c. Provide information on what your internal plans are to improve student retention. This should, at a minimum, include
 - i. How you assess student preparedness and provide any development instruction that might be necessary, for example, are you using corequisite remedial instruction?
 - ii. Do you have processes in place to ensure that students have the courses available that they need to complete their declared program?
 - iii. Have you implemented, or do you plan to implement, degree audit or improved academic advising processes?
- d. Detail what your goals are for total enrollment over the next five years.

We'll be including a table showing total fall headcount for each of the previous five years. This request will go to each campus CEO/President.

6. Next meeting
 - a. September 13, 2021 at 10:00 AM (the first Monday is Labor Day, so we'll move this from the 6th to the 13th)
 - b. Are there requests for topics that should be added to the agenda?