

NEW MEXICO HIGHER EDUCATION DEPARTMENT

MICHELLE LUJAN GRISHAM
GOVERNOR



STEPHANIE RODRIGUEZ
ACTING CABINET SECRETARY

Data Advisory Group

Minutes

10 – 11:30 a.m.
February 1, 2021

1. Present:

Co-Chair: Mark Chisholm, New Mexico Higher Education Department
Co-Chair: Dina Advani, New Mexico Higher Education Department
Carmella Sanchez, Northern New Mexico College
Dawn Kenney, Central New Mexico Community College
Heather Mechler, University of New Mexico
Kathy Ulibarri, New Mexico Independent Community Colleges
Mary Beth Worley, Doña Ana Community College
Ricardo Rel, New Mexico State University
Todd DeKay, Eastern New Mexico University – Roswell
LeeAnn Lopez, New Mexico Higher Education Department
Isaac Bush – New Mexico Policy Department
Stephanie Rodriguez-Acting Cabinet Secretary
Anna Lopez, New Mexico Higher Education Department, SLDS Project

2. Welcome:

Secretary Rodriguez addressed the group and expressed her appreciation and support.

3. Approval of Minutes from 01-11-21 Meeting

Minutes from last meeting were not ready and available for review. Need to improve process

4. Introduction of SLDS - see presentation [insert link]

Questions and Discussion: Would stakeholders have access? Trying to anticipate needs. Working with 4 agencies - later. Student researchers, LFC, governor's office. Will take 1 year to gather. 2yrs for platform. The SLDS will not replace eDEAR.

Some data sources identified for the SLDS:

- Facts (historical data)
- eDEAR
- STARS

- UI System

Discussion

- Cannot get information on high school graduates, the SLDS could help with this issue. The problem of matching students when SSNs are not available needs to be addressed.
- National Student Clearing House may offer some additional information.
- Border schools have a lot of graduates who go out of state. Are there ways to track students who leave the state?
- Need to ensure data integrity. Below 96% match would be cleansed, deduplicated. Additional validity matching done manually.
- Still need to put a plan together. Still far away from ingesting the data. Need a series of trainings with PTAC about FERPA.
- Will role permissions vary? IR vs. Public? Establishing multiple use roles. School Administrators, etc. Flat files will not be possible to download.

5. New CIP site demo by Isaac Bush

NMHED is currently using Survey Monkey Apply but is moving away from that service and will be using NMHED development to create a new system. NMHED is trying to streamline the process. Isaac demoed the newly developed website. Users will be associated with their institution and fill out and submit program CIP applications. There will be dashboard to look at applications. Isaac then demoed the creation of a course application and Mark asked for comment on suggested documentation needed for course CIP applications. When the new NMHED system goes live it will be used for CIP applications, new degree applications, submission of general education courses, and submission of common courses.

Discussion:

- Lee Ann mentioned that many IHE's submit common required documents were also used for degree approval and that we should streamline the process and not require redundant information.
- Mark would like to include a mandatory paragraph in the application that explains why new course CIPs are being requested.
- Heather mentioned that UNM has issues with branch campuses trying to offer courses they are not approved for, but are approved at main campus. Their internal process is more regulated for program CIPs, but not course CIPs. This is probably more of an internal process issue and may not be resolved by the new application.
- Isaac stated that the new system allows an administrator to view all applications, this could be utilized for multiple campuses.
- Todd talked about how for ENMU-Roswell the course CIP code does not match the name of the course.
- Dawn talked about how CNM internal process to approve courses. Dawn asked why she has to submit twice in the Apply program when submitting associate degree programs and CIP applications. Mark stated that NMHED is working at streamlining the process and will review the degree approval process to see if there is any way to make it more efficient.

6. Discussion of CCN, Gen Ed, and DEAR Reporting by Mark

Mark displayed a few general education course tables/reports. There was not enough time to go into detail.

Next meeting

- a. March 1st, 2021 @ 10:00 AM

b. Specific topics to be discussed

- Final demo of CIP application (if ready)
- Common course and general education application demos to come soon
- Continue discussion on tracking transfer students – Mark is putting something together
- Mark suggested that NMHED schedule a statewide meeting to perform a quick training when the new site CIP/Degree/Gen Ed site is launched.