



Data Advisory Group Minutes

10 – 11:30 a.m.
November 7, 2022

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1. Welcome & Introductions

Attendees:

Co-Chair: Mark Chisholm, New Mexico Higher Education Department

Co-Chair: Dina Advani, New Mexico Higher Education Department

John Bollweg, University of New Mexico – Valencia

Dr. Vanessa Hawker, NMICC

Dawn Kenney, Central New Mexico Community College

Ricardo Rel, New Mexico State University

Dr. Heather Mechler, University of New Mexico

Carmella Sanchez, Northern New Mexico College

Anita Gavin, IAIA

Kathleen Sena, New Mexico Higher Education Department

Johanna Sandoval, New Mexico Higher Education Department

Thomas Schawel, New Mexico Higher Education Department

2. Approval of Minutes from October 3, 2022

Minutes Approved

3. Review of CIP-Cluster mappings for Funding Formula

- a. We talked about this at our last meeting, but we haven't started working on it yet. This will be a task for next spring (after session) and summer, to be ready for the next Funding Formula. For this year, the Funding Formula is using the existing mapping. (Mark will work with finance and IR people on this item)

4. Data reports for AGA

- a. We distributed reports to the institutions via, Dropbox, which seemed to work
- b. The unduplicated data did not match totals for all institutions – BannerID vs StudentID (SSN) issue.
- c. When are the next reports due? (Were due on Oct 31 but now due on Jan 31. Maybe we need to survey some of the smaller schools concerning workload. Next time may not be as intensive. Eventually will become procedure out of P&R shop so everything needs to be running right in regards to queries. A validation process would be helpful.)



5. Census Reports

- a. On Friday, an issue with UNM Branch data came up (Compare Census to EOS by Sector enrollments are up and down – reason was change in UNM reporting on how branch campus students are identified. Mark received new census files from UNM to update numbers on report. Not an error just a different methodology)
- b. Review report (It was suggested that a brief explanation be given about what Census headcounts for those who are not as familiar with processes and terminology)

6. Degree Inventory

- a. We did receive inventories back from most institutions (two or three are still outstanding)
- b. Due to staffing and other priorities we aren't ready to go live with this yet (Mark encouraged if you know anybody for our open position please encourage them to apply)
- c. Our goal is to clean up the file, mark the programs that are no longer being offered and remove them from the active list, and post the inventory on our website – perhaps with mandatory annual review by institutions to help ensure it stays current and accurate (Mark will send this out hopefully by year's end to go over information, verify and clean up any inconsistencies. The idea would be to post only active programs and institutions update the list. Possibility a CIP sequence code in eDEAR to differentiate programs with the same CIP)

7. Annual Report

- a. We were making good progress on updating the report for next year, but then our new Legal Counsel found language in the statute about some components we haven't been including. (Certain components may be sent out to association directors as some are reported within associations already)
- b. I also want to review the template and discuss data sources.

8. Next meeting

- a. Currently scheduled for December 5, 2022, at 10:00 AM
- b. We haven't scheduled 2023 meetings yet, should we continue, monthly, first Monday of each month, except where second Monday makes more sense due to state and national holidays? If so, our first 2023 meeting would be January 9th. (Issue of session came up. February and March will be skipped unless emergency meeting is necessary)
- c. Are there any topics that should be added to upcoming agendas?