NEW MEXICO HIGHER EDUCATION DEPARTMENT
Fostering Student Success from Cradle to Career

Michelle Lujan Grisham, *Governor*
Stephanie M. Rodriguez, *Cabinet Secretary*
Patricia Trujillo, *Deputy Secretary*

Data Advisory Group
Meeting Minutes
10:00 – 11:30 a.m.
May 13, 2024
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1. Welcome & Introductions
   In attendance: Mark Chisholm-Co chair HED, Dina Advani Co-chair HED, Johanna Sandoval-HED, Anita Gavin-IAIA, Doug Comes-HED, Todd DeKay-ENMU-Ro, Dr. Heather Mechler - UNM, John Bollweg-UNM-VA, Kate McGowan, Dr. Vanessa Hawkins, Jody Weber-HED, Dawn Kenney -CNM, Bill Brown -NMJC.

2. Approve last meeting minutes.
   Mark Chisholm will send out minutes via email for review and approval.

3. Discussion AGA measures
   Mark Chisholm noted he missed some of the AGA meetings. Dina Advani- how can we be supportive of the AGA measures and come up with a plan. HED will support using DEAR data but need to iron out issues. Dawn Kenney and John Bollweg have previously volunteered to assist in this matter. Dina Advani would like to set up a timeline and define measures. Would also like to consult with Mark Chisholm on some of his previous work on some of the AGA measures. Kate McGowan-they have already completed a functional sass code. Dr. Heather Mechler also uses sass code and R Code and will be happy to share codes. Kate McGowan believes the codes can be easily converted for each Institutions use, since most use similar criteria/variables. Dina Advani- HED is willing to convert either R code or sass code and does not anticipate any issues. John Bollweg- maybe we should try to tackle 1 or 2 measures at a time to utilize time. Mark Chisholm- Kate McGowan and Dawn Kenney will be the volunteers to aid in code sharing. Kate McGowan agrees to tackle 1 or 2 measures at a time but should be easy since code is in chunks and can tackle many measures at once. Annual reports for AGA measures are due in Q4 and proposals are due July 15th. Mark Chisholm suggests collaboration on getting some of the AGA measures removed.
   Anita Gavin left the meeting for another meeting.
   Dr. Heather Mechler shared a memo on AGA measurements and AGA guidebook.
   Kate McGowan, John Bollweg, Dawn Kenney, and Dr. Vanessa Hawker have volunteered to work with Mark Chisholm to help simplify/reduce AGA measures. Kate McGowan shared an excel spreadsheet on AGA measures.

4. Discussion First Generation Flag
   Mark Chisholm- there is no universal definition for First Generation but would like to come to a consensus on the definition. Dawn Kenney- CNM uses any Certificate as 1st.

generation. Mark Chisholm referenced the new FASFA, and it was very vague on definition. Do we want to collect separately for mother and father or just one parent like the FASFA.

Kate McGowan- if we are going to collect more data than the FASFA we are going to need time to implement. Mark Chisholm -some intuitions may already be collecting some of this data but maybe we should do survey to find out. John Bollweg- likes the idea of just one parent data but from data aspect would like 2 parent info. Dawn Kenney- would not like to consider any certificate less than a 2 year as college. Dr. Heather Mechler- our institution does currently collect more data than the FASFA but feels we need to come to a census on exactly what we are to collect and definition. Mark Chisholm – it is probably best to do a survey to find out what people are already collecting. Although asking for more info then the FASFA may be a big ask unless they are already collecting the data.

5.   FASFA – EFC/SAI -not discussed.

6.   Discuss Faculty Salary Survey
Mark Chisholm-HED is mandated to produce Survey. If we send out a survey requesting SS#, Name, and Salary would it be something that could be done. Dr. Heather Mechler- we cannot share this type of data, HED would have to request permission to obtain data from OFES. John Bollweg- we would be unable to provide data it would have to go through Human Resources for permission to share this data. Dr. Vanessa Hawker -noted that the bill stipulates salary for full and part time faculty. Dawn Kenney -noted that the data requested needs to be more specific with better guidelines otherwise it gets too messy and is an overload. Mark Chisholm noted it is tricky as it stands. Dr. Vanessa Hawker -noted that IPRA requests are the form of request being used for this data. Dr. Heather Mechler -does not feel there is a mandate for this type of data and would not be able to provide such data till the mandate exists. John Bollweg- noted that we need unit records with pay terminal degree, SCH of instruction, SCH of release time. Dr. Heather Mechler- suggested using UNM's Sunshine portal for info on faculty data. Dr. Vanessa Hawker -suggested to Mark that you could pull data from the CBA's. Dawn Kenney- noted that sometimes instructors can be paid for a portion of the class due to multiple instructors teaching. Kate McGowan - also noted in some scenarios instructors are paid on proration. Mark Chisholm -stated he is going to take in all suggestions and come up with plan B.

7.   Discuss Non-credit Reporting
Mark Chisholm- noted monies from the Legislature have been awarded for non-credit instruction and we need to develop plan to distribute. Mark -is going to propose some sort of IRPs in order to be awarded money. It would make institutions somewhat accountable regarding how money is spent. Dr. Vanessa Hawker- noted WIOA is messy, and many non-credit students do not qualify, though they have need. Mark Chisholm- we would need

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SS#'s to follow but it was noted that SS#'s are not provided on non-credit students. Dawn- Kenney stated other formats are used and is going to find how it is tracked. Dawn- shared that the alternate DWS fields to match are First name, Middle initial, Last Name, DOB, and student ID.

Dr. Vanessa Hawker- noted that you must be very specific on the type of non-credit data, or you will get an overload of data. Dr. Vanessa Hawker-noted Connor collected some data in the past regarding non-credit and is willing to share it with Mark Chisholm. Mark Chisholm -I will continue to think this issue through. Doug Comes-NM's current situation does not have any mandate on producing this data. Doug shared some links to reference.

https://smlr.rutgers.edu/faculty-research-engagement/education-employment-research-center-eerc/noncredit-education-and-non

https://nationalskillscoalition.org/blog/higher-education/mapping-state-progress-and-opportunities-for-non-degree-credentials-and-pathways/

https://sites.rutgers.edu/state-noncredit-data/wp-content/uploads/sites/794/2023/05/Virginia-State-NSC-report-final-5.1.23.pdf

8. Next meeting
    a. Currently scheduled for June 10, 2024, at 10:00 AM
    b. Proposed meeting dates
        July 15th,
        August 12th,
        September 9th,
        October 7th,
        November 4th,
        December 2tnd.
    c. Are there any topics that should be added to upcoming agendas?