



DISTANCE EDUCATION FEES

EFFECTIVE DATE 01/01/2022

NEW MEXICO STATE AUTHORIZATION RECIPROCITY AGREEMENT (SARA) INSTITUTIONS

| FEE TYPE | NON-REFUNDABLE FEE AMOUNTS |
|--|--|
| NEW MEXICO ADMINISTRATIVE FEE | |
| Annual Administrative Fee | Due upon submission of application. \$1,000 |
| Surety Bond | The department may require institutions to obtain a surety bond in the amount of 20% of the gross or projected distance education tuition and fees revenue from students enrolled pursuant to SARA as a condition of SARA membership approval. The surety bond is <u>not</u> required at this time. |
| NATIONAL FEES | |
| A New Mexico institution approved by the department to become a SARA member institution shall pay fees set out by the National Council for State Authorization Reciprocity Agreements. Fees are based upon full time enrollment. | <ul style="list-style-type: none"> •\$2,000/year for institutions with fewer than 2,500 FTE students •\$4,000/year for institutions between 2,500-9,999 FTE students •\$6,000/year for institutions with 10,000 or more FTE students |

DISTANCE EDUCATION INSTITUTIONS (NON-SARA APPROVED INSTITUTIONS)

| FEE TYPE | NON-REFUNDABLE FEE AMOUNTS |
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| DISTANCE EDUCATION INSTITUTIONS | |
| Administrative Fee | Due upon online submission of application. \$500 |
| Application Fee | Due upon application approval (prorated) \$5,000 |
| Annual Reporting Administrative Fee | Due at time of online data submission. \$200 |
| ADMINISTRATIVE FEES FOR SUBSTANTIAL INSTITUTIONAL CHANGES | |
| Change of Program(s) | Due upon online submission of application. \$300 |
| Change of Organizational Structure / Ownership | Due upon online submission of application. \$300 |
| Change of Name | Due upon online submission of application. \$300 |
| NON-SARA DISTANCE EDUCATION INSTITUTIONS CLAIMING EXEMPTION STATUS | |
| Administrative Fee (<i>five-year renewal cycle</i>) | Due upon online submission of exemption application. \$300 |
| ILLEGAL ACTIVITY PENALTY FEES | |
| Violation of the Act or Regulations | Institutions who violate any provision of the Act may be assessed a civil penalty not to exceed \$500 per day per violation. |

NOTE: Under the Interstate Distance Education Act, the New Mexico Higher Education Department will not review or authorize changes to or additions of academic programs. Changes to or additions of programs must be governed by the institution's accreditor.