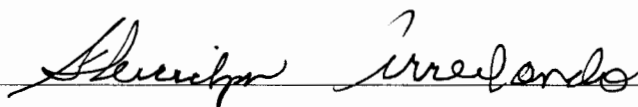


**Annual Program Report  
Cover Page**

Program Name:	<b>Hidalgo County Literacy Program</b>	
Institution or Organization:	<b>501c3 Non-Profit Charitable Corporation</b>	
Address:	<b>317 E 4<sup>th</sup> St., Ste B</b>	
City:	<b>Lordsburg</b>	
County:	<b>Hidalgo</b>	
Zip:	<b>88045</b>	
Main Phone:	<b>575-313-7738</b>	
Website:		
Social Media:		
New Mexico Counties Served:	<b>Hidalgo</b>	
Program Director, Manager, or Coordinator Name and Title:	<b>Sherrilyn Arredondo, Program Director</b>	
Contact Information:	Phone(s):	<b>575-313-7738</b>
	Email:	<b>hclp@aznex.net</b>
Alternate Contact Name and Title:	<b>Sherrilyn Arredondo, Administrator</b>	
Contact Information:	Phone(s):	<b>575-313-7738</b>
	Email:	<b>sherrilynarredondo@gmail.com</b>

  
 \_\_\_\_\_  
 Signature of the Chief Executive Officer or Designee

9/1/2024  
 \_\_\_\_\_  
 DATE

**Sherrilyn Arredondo, Program Director; Administrator**

Typed Name and Title:

# NMHED Adult Literacy Program Annual Report 2023-2024

## Narrative Questions

**Instructions:** Please answer the following questions that address the scope of work for your program under its agreement with the New Mexico Higher Education Department. Please note that this report should be informative but *concise*. Remember that we have your original grant agreement and your continuation form, so you do not need to provide exhaustive, lengthy answers in most cases, nor cut and paste from previous reports. This report can provide us with a snapshot in time of your practices, a clear overview of your program year, and information on noteworthy changes that occurred. We use this information throughout the year to inform state reporting, help us prepare for technical assistance and monitoring activities, answer questions from the public and from legislators, and other purposes. *Please note* that we will post these reports on the HED website as public information.

1. Please share program highlights and accomplishments in the 2023-2024 program year. Please also share any significant changes in your program, context, and services.

**Completing the first year of cyclic funding, FY2023-2024, the greatest accomplishment for the Hidalgo County Literacy Program (HCLP) has been successfully surviving the provisional status label as perceived by funder, NMHED. HCLP has overcome many highs and lows since its 2005 incorporation, but the most challenging low has been carrying the onus of being a provisional program. Day by day/month by month, the weight of being an endangered program has maintained that low; this low harbored an insidious fear subtly niggling in periphery at the endangered future funding of HCLP, which hung in the balance with this status. Tacitly qualifying status and reversing that low to an incredible and exultant high was HCLP receiving notification of continued funding for FY2024-2025.**

**Having figuratively stood independent and comfortable in stature, HCLP received a ‘comeuppance’ lesson in reality: In the here and now, it is not how any entity perceives, but how others perceive the entity that matters.**

2. Please describe your main challenges in 2023-2024 and what you are doing or plan to do to address them.

**Some limited good improvements have been made in expanded internet establishment in Hidalgo County (a major and crippling challenge in 2022-23fy program activities) but it remains elusive and weak in some areas. Therefore, it remains a challenge. Our governor has pledged as top priority, bringing all New Mexico into 21<sup>st</sup> Century compliance with full internet access across the State. A qualified plan is to make available distance learning to the varied programs of HCLP.**

3. Please describe the modalities in which you provided literacy services in the 2023-2024 program year (e.g., one-on-one tutoring, small group tutoring, face to face classes, online tutoring, etc.), and the different populations whom you served (e.g., adult English language learners, parents, adults with disabilities, etc.) in as much detail as possible. If applicable, describe how these modalities and populations served were different in 2023-2024 than they had been in previous years.

## NMHED Adult Literacy Program Annual Report 2023-2024

The modalities of 2023-2024 remain the same as previously used, and to very similar populations, with a slight uptick in ESL recipients.

A staple modality for HCLP is One-to-One Tutor/Student literacy service. This modality is used exclusively with K-3 level Basic Literacy students. Small Group modality may be used infrequently with +3 and above levels providing 2 and/or 3 students are at same level in subject(s), agreeable/compatible, and exhibit consistency in attendance/ambition. Occasionally, distance and digital learning modalities are used. This modality will be implemented on a larger scale as internet availability becomes available.

4. Describe New Mexico geographical areas (specific communities and counties) you are serving. What pathways do you see in expanding your area of service?

Hidalgo County, known as the bootheel of the State, is located in the extreme southwestern corner of New Mexico. It shares its southern (international) border with Mexico and its western border with Arizona. With approximately 3500 square miles of area, the County is very large, but very sparsely populated, total population is +-4000. Home to five communities, Hidalgo County is filled with farming and ranching operations that house the majority of at-large County people. Lordsburg, the County Seat, has a population of +-2000; other communities are Rodeo, Animas, Cotton City, and Virden. Of these communities and Hidalgo County's at-large representation are sources of HCLP adult (16yr+) participants.

When the internet becomes uniformly available throughout the County, the potential student base will greatly expand.

5. Describe any cooperative arrangements your organization has with other agencies, institutions, or organizations for the delivery of literacy activities. Please specify degree of formality for each arrangement described (e.g., purely informal agreement vs. MOA/MOU.) How have these collaborations supported your program's goals? Do you refer students to other NMHED-funded adult education programs? If so, please describe.

With the exception of formal agreement for operational funding between NMHED and HCLP, there are no other formal agreements. However, HCLP informally encourages and cooperates with referrals, timelines, and locations with judicial, probationary, governmental, educational, public, and civic organization and institutions in Hidalgo County for the provision of any level of adult literacy and secondary educational needs. HCLP does advise any adult learner living or re-locating outside HCLP jurisdiction to seek the services of sister NM programs.

6. What key or impactful professional learning (PL) activities did you and/or your team (teachers, tutors, staff, etc.) participate in during the 2023-2024 program year? What program needs did the PL address? What were the outcomes and influences of this PL, if any, in your program?

Other than online meetings with NMHED professionals, HCLP experienced no PL activities.

# NMHED Adult Literacy Program Annual Report 2023-2024

## Data Questions

Please answer the following questions that address data and performance in your program and sub-awarded programs, if applicable. Use LACES database to collect data for students, hours, goals and tutors. You can present your data in the form of a table, graphs or a narrative.

1. How many students were served in your program during the 2023-2024 fiscal year? Please, include total number of students with non-zero hours from *Student Calendar Hours Report* from LACES **student** area Reports. Use the following parameters to generate your data: Date is Between 7/1/2023 AND 6/30/2024.

**In the Hidalgo County Literacy Program (HCLP) monthly reports submitted, 15 was the overall student number claimed. The identifying data numbers are in conflict, identifying 14. One HCLP registrant participated for a week, but moved out of state at end of week.**

2. Compare the number of students served in PY 2023-2024 with expected enrollment from grant proposal. Discuss the differences and challenges that you encountered.

**For HCLP, the optimistic outlook projecting number of students to be served in the 2023-24 program year did not materialize to the growth number of 17; HCLP provided services to 14 students in one-to-one tutoring classes. Hidalgo County residency numbers spiral decline continues, mainly reflecting attrition of aging populace as the major contributing factor, but there is no similar or more corresponding new growth stabilizing or strengthening residency size in Hidalgo County.**

3. How many hours did students spend learning in your program in 2023-2024? Please, include total hours by different category as well as average number of hours per student with minimum and maximum number of hours that students spend. Use *Student Calendar Hours Report* from LACES **student** area Reports. Use the following parameters to generate your data: Date is Between 7/1/2023 AND 6/30/2024.

**: BL <3 [3@215] BL <6 [3@281] L <8 [2@99] L <12 [2@184] ESL [4@160]**

**Average Number of hours spent per student: Minimum= 21**

**Average Number of hours spent per student: Maximum=133**

4. Of the students who were served, how many met their goals? Attach Goals Met in Time Period by Type *Summary* from LACES **student** area Reports. Use the following parameters to generate your data: Goal Met Date between 7/1/2023 and 6/30/2024.

**All students met one or more goals-See attached**

# STUDENT: Goals Met in Time Period by Type

06/01/2024

**Agency Name:** Hidalgo County Literacy Program

**Date Range between:** 07/01/2023 & 05/31/2024

**Description:** Report runs on the selection of students in the list view and includes the number of goals met in the specified time period, broken down by goal type with the total number of goals met within each type. Parameter for goal met date range.

**Total Number of Goal Types:** 5

## Goal Type

### Economic Goals

Goal Keyword	Number of Records
Advance in employment	1
Attain or retain employment	8
Complete job application or interview	6
Improve financial skills	8
Improve job application or interviewing skills	7
Obtain a pay increase	4
Obtain workforce skills	11
Other economic goal	5
<b>Total Number of Records:</b>	<b>50</b>

## Goal Type

### Educational Goals

Goal Keyword	Number of Records
Improve digital literacy skills	5
Improve English language proficiency	7
Improve math skills	6
Improve reading skills	7
Improve speaking skills	7
Improve writing skills	4
Other educational goal	3
Pass an official practice test	1
Read first book	1
Read more than before receiving literacy services	2
<b>Total Number of Records:</b>	<b>43</b>

## Goal Type

### Family Goals

Goal Keyword	Number of Records
Communicate with school teachers/staff	1
Increase involvement in child's education and activities	1
<b>Total Number of Records:</b>	<b>2</b>

## Goal Type

### Personal Goals

Goal Keyword	Number of Records
Gain personal confidence	7
Obtain healthcare for self (e.g., made appointment, advocated for self, read prescription label, etc.)	1
Other personal goal	3
Read books or magazines (for personal use)	2
<b>Total Number of Records:</b>	<b>13</b>

## Goal Type

### Societal/Community

Goal Keyword	Number of Records
Have a conversation in English	1
Organize or participate in neighborhood meeting,	2

community forum, or similar  
Other community/society goal

**Total Number of Records:**

4  
7

# NMHED Adult Literacy Program Annual Report 2023-2024

## Financial Expenditures

Please provide the following information about your financial expenditures.

### Additional grants, funding from partnerships, etc.

1. Please list other sources of support for your program and their contributions for PY 2023-2024.

**With the exception of In-Kind support assistance (which are considerable), there are no other monetary fund contributions for FY2023-2024.**

Source	Amount
n/a	n/a

# NMHED Adult Literacy Program Annual Report 2023-2024

## Student Needs and Satisfaction Questions

Please answer the following questions about student needs and satisfaction in the literacy services provided by your program and its sub-grantees, if any. If you have *not* collected all of this information, please indicate this and plan to do so in the upcoming program year. If you need assistance from NMHED to think through this data collection process, please do not hesitate to reach out.

1. Describe the processes used to collect information regarding student needs, goals, and satisfaction.  
**From the initial intake of HCLP students, and continuing for duration participation in program, short conversations occur frequently regarding mixture of students' life situations, ranging from childhood reflections of many varied topics, family, mate, children, work, pleasures, stressors.**
2. Please characterize your student population's stated needs and goals, grounding your response in the data you have collected.  
**For all HCLP students, from the initial first appointment visit and forward (registration into HCLP, intake, placement testing, outcome results, scheduled sessions continuation) the life situation realities are points of interest notated and considered as shadow parallel factors contributing to their learning strengths/weaknesses and needs.**
3. How does your program help students meet these needs and goals?  
**Students coming to HCLP seeking help---regardless of initial literacy specifics need for goals attainments outlined, conversations provide an array of their lifes' circumstances and limitations, such as: financial and social stressors, family/friend/work conflicts to name a few. The data from LACES collections reports reflects that as students' learning levels increase so do the varied individuals' life circumstances.**  
What do you plan to do in the upcoming program year to improve the processes that you use to collect and analyze student needs, goals, and satisfaction?  
**Informed suggestions have been introduced through group online meetings with other program personnel and representatives. Detailed documentation improvements will be used to enhance tutor awareness and provide increased student gains.**
4. What do you plan to do in the upcoming year to improve students' ability to meet their goals and improve their satisfaction with your services? How can NMHED help?  
**HCLP will increase digital studies and introduce individual and group classroom learning opportunities availabilities, broadening the provision of program services. The future end results/goals for projected program growths are more rapid student advancements in students' education gains and an increase in enrollment.**
5. What do you plan to do in the upcoming year to improve students' ability to meet their goals and improve their satisfaction with your services? How can NMHED help?  
**The Response of #4 responds to this question, also.**