



**New Mexico Dual Credit Program  
Dual Credit Council  
Appeal Process  
*Effective July 1, 2008***

**Purpose**

The Dual Credit Council, as created in [5.55.4](#) New Mexico Administrative Code (NMAC) and [6.30.7](#) NMAC, shall oversee the appeals process for districts and postsecondary institution representatives implementing the Statewide Dual Credit Program. See 5.55.4 NMAC and 6.30.7 NMAC for definitions.

The Council shall accept and review appeals on transition issues, transcribing ratios and matters that are statewide in their implications. The appeal process is intended to address interpretation of state administrative rules, not local matters or disputes.

**Appeal Submission**

Appellants shall submit requests in writing. All appeals to the Dual Credit Council must include an electronic submission of the Dual Credit Council Appeals Form.

**Core Course Transcribing Ratio**

The Dual Credit Council shall review appeals related to high school core course transcribing ratios between **July 1, 2008 and May 30, 2009** to meet the requirements of New Mexico's high school redesign ([SB 561 of 2007](#)). This ratio must demonstrate that each postsecondary course meets the Public Education Department standards and benchmarks per identified core academic course, while maintaining the rigor for postsecondary institution credit.

Districts and postsecondary institutions shall be allowed to continue current practices regarding core courses offered for dual credit until the council issues its recommendations or no later than the beginning of the 2009-2010 school year, the time that dual credit becomes one of four options for students to satisfy a high school graduation requirement.

**Resolution**

The Dual Credit Council shall issue recommendations for each appeal to the NMHED and PED cabinet secretaries. The NMHED and PED cabinet secretaries shall act jointly upon dual credit council recommendations; their decisions are final. Appellants shall receive final decisions electronically within fifteen (15) business days of appeal submission.

Decisions shall be posted on the NMHED and PED websites.