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Workforce Pell Advisory Group Meeting

Agenda

June 3, 2026

1:30 PM to 3:00 PM

[Microsoft Teams](#)

Agenda in Brief

1. Draft Definitions
2. Draft Required Verifications
3. Questions for Each Program
4. Draft Data Requirements
5. Draft Program Application Approval Process
6. Web Page and Next Meetings

Detailed Agenda

1. Review Draft Definitions

- a. High Skill sectors and occupations
- b. High Wage sectors and occupations
- c. In-Demand sectors and occupations

2. Discuss Required Verifications –

- a. Credential awarded by proposed HEI programs
- b. Proposed programs meet employers' hiring requirements
- c. Credential's expected competencies align with approved sectors/occupations

3. Discuss Draft of Questions for Each Program –

- a. Program length (weeks and contact hours)
- b. CIP code
- c. The credential awarded upon successful completion of the program
- d. Credit or Credit for Prior Learning (CPL) equivalency
- e. Total tuition and fees
- f. Total cost of attendance
- g. Source(s) of support for current students (e.g., financial aid)
- h. Typical cohort size (or a table showing enrollment across the last several program offerings/cohorts)
- i. Completion rates
- j. The specific job(s) the program is intended to prepare students for

- k. Job placement rates, including how placement is being measured/tracked, if applicable and available
- l. Value added earnings
- m. Detail on IET components of these programs

4. Discuss the Data Each Program Would Need to Commit to Provide –

- a. SSNs for all program participants
- b. Note awarding of Workforce Pell on DEAR Financial Aid file
- c. Potentially include all program participants on DEAR Student File (this would require some modifications to the DEAR file layout and definitions)
- d. DWS will work with institutions to register their program students with existing DWS databases to facilitate the matching of students to employment.

5. Draft of Program Application Approval Process -- –

- a. The following steps define the approval process:
 - i. Higher Education Institutions submit an application on an approved application form to propose one of their programs be considered for Workforce Pell
 - ii. HED and DWS staff review the application to determine that all required components are included.
 - iii. If staff determines the application meets the requirements, it is considered for recommendation by a workforce committee with representation from industry and higher education organizations (possibly a subcommittee of the State Workforce Development Board (SWDB)).
 - iv. If the committee recommends approval, the SWDB reviews and decides whether to recommend approval.
 - v. Following an approval recommendation by the SWDB, the proposal is considered the Governor for final state approval.
 - vi. The final approval is provided by the U.S. Department of Education
- b. During any step in the above process, an application might be sent back to the institution as either ineligible or for a request for more information.

6. Updated web page available at:

<https://hed.nm.gov/resources-for-schools/workforce-pell-advisory-group>

7. Next meetings (via Teams):

- a. June 17
- b. July 1
- c. July 15